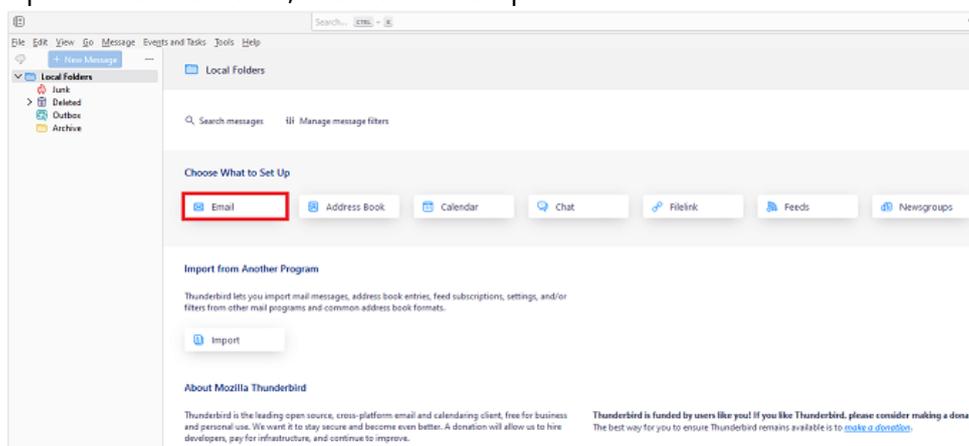


# Thunderbird with IMAP Mail Setup Guide

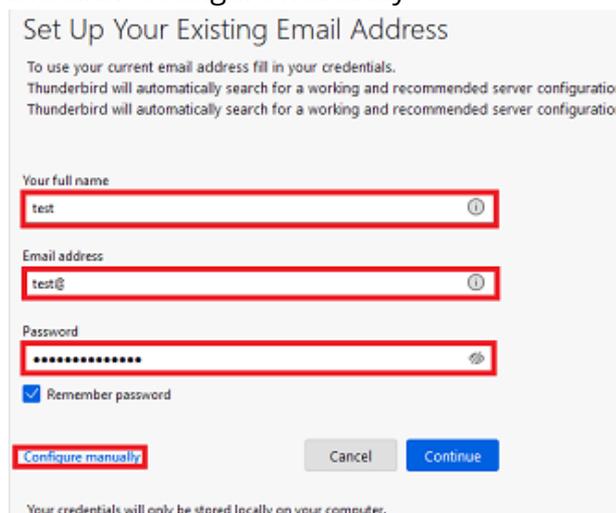
October 2023

## Thunderbird– Manual IMAP setup

1. If this is the first time you have opened Thunderbird skip to step 2. Otherwise, open Thunderbird and on the main page under the heading “Accounts” click “Set up another account”, then click the option for “Email”.



2. In the window called “Set Up Your Existing Email Address” enter the below details and click “Configure manually”.



- **Your Full Name:** Your full name.
- **Email Address:** Enter the email address you’re setting up (e.g [yourname@yourdomain.co.uk](mailto:yourname@yourdomain.co.uk)).
- **Password:** Enter your email password.

3. Next input the below details and click “Done”.



The screenshot shows an email configuration interface. The fields are as follows:

- Your full name: test
- Email address: test@
- Password: [masked]
- If member password
- Your login: YOURDOMAIN\yourusername
- Server settings**
  - INCOMING SERVER**
    - Protocol: IMAP
    - Hostname: mail.webnetism.com
    - Port: 993
    - Connection security: SSL/TLS
    - Authentication method: Normal password
    - Username: test@
  - OUTGOING SERVER**
    - Hostname: mail.webnetism.com
    - Port: 465
    - Connection security: SSL/TLS
    - Authentication method: Normal password
    - Username: test@
- Buttons: Re-test, Cancel, Done

#### Incoming:

- **Protocol:** IMAP
- **Server Hostname:** mail.webnetism.com
- **Port:** 993
- **Connection Security:** SSL/TLS
- **Authentication Method:** Normal password
- **Username:** Enter your email address.

#### Outgoing:

- **Server Hostname:** mail.webnetism.com
- **Port:** 465
- **Connection Security:** SSL/TLS
- **Authentication Method:** Normal password
- **Username:** Enter your email address.

## Appendix A – Settings overview

Your name	[the name displayed so people can identify you and reply to you e.g., “Webnetism Support” for support@webnetism.com]
Username	[your email address]
Password	[your password]
E-Mail Address	[your email address]
Account Type:	IMAP
Incoming mail server:	mail.webnetism.com
Outgoing mail server (SMTP):	mail.webnetism.com
My outgoing server (SMTP) requires authentication	True (ticked): <i>Use same settings as my incoming mail server</i>
Incoming server IMAP (port):	993
Incoming server encrypted connection:	SSL/TLS
Outgoing server SMTP (port):	465
Outgoing server encrypted connection:	SSL/TLS