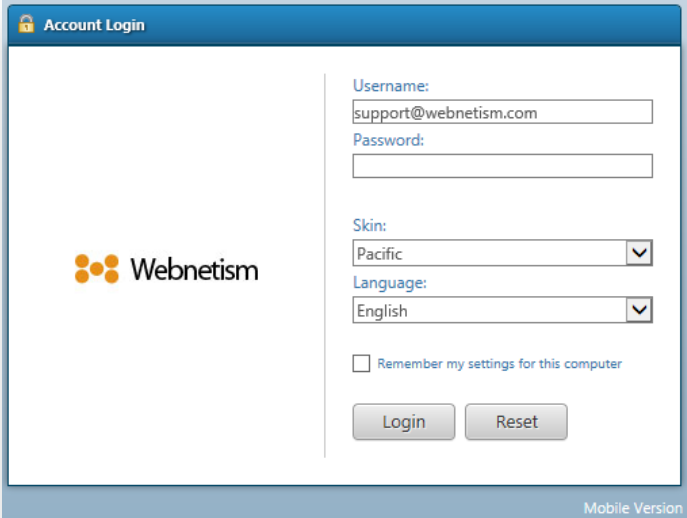


How to set your Auto-Reply using the webmail interface

Login into your email account using the webmail interface

<http://webmail.webnetism.com>

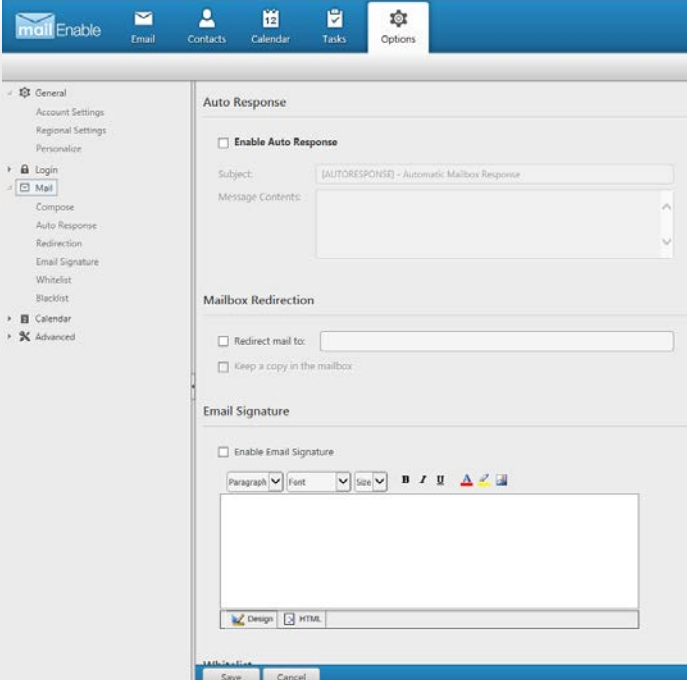
The login is your email address.
Password is your email password.



The screenshot shows the 'Account Login' page. On the left is the Webnetism logo. On the right, there are input fields for 'Username' (containing 'support@webnetism.com') and 'Password'. Below these are dropdown menus for 'Skin' (set to 'Pacific') and 'Language' (set to 'English'). There is a checkbox for 'Remember my settings for this computer' and two buttons: 'Login' and 'Reset'. The text 'Mobile Version' is visible in the bottom right corner.

Select: Options – Mail - Auto Response

1. Tick Enable Auto Response
2. Enter your Subject
3. Enter your Message
4. Select **Save**



The screenshot shows the 'Auto Response' settings page in the webmail interface. The left sidebar has 'Mail' selected. The main area has 'Enable Auto Response' checked. The 'Subject' field contains '[AUTORESPONSE] - Automatic Mailbox Response'. The 'Message Contents' field is empty. Below are sections for 'Mailbox Redirection' (with 'Redirect mail to:' and 'Keep a copy in the mailbox' options) and 'Email Signature' (with 'Enable Email Signature' checked and a rich text editor). At the bottom are 'Save' and 'Cancel' buttons.